

# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Friday, 6 October 2023

## Notice of meeting

### Monmouthshire Farm School Endowment Trust

Monday, 16th October, 2023 at 11.00 am,  
Remote Attendance

#### AGENDA

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	To confirm and sign the minutes of the previous meeting of the Monmouthshire Farm School Endowment Trust.	1 - 2
4.	To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).	3 - 4
5.	To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2023/24.	5 - 60
6.	Next Meeting: Monday 29th January 2023 at 11.00am.	

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

Trustees:

Martyn Groucutt  
David Jones  
Jayne McKenna  
Phil Murphy  
Maria Stevens  
Laura Wright  
M. Cross  
C. Andrews  
R. Clark  
H. Morgan  
P. James  
W. Symondson

## **Public Information**

### **Access to paper copies of agendas and reports**

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### **Welsh Language**

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.



# Public Document Pack **Agenda Item 3**

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Monmouthshire Farm School Endowment Trust**  
**Remote Attendance**  
**Monday, 17th July, 2023 at 11.00 am**

**PRESENT:** County Councillor Martyn Groucutt (Chair)

County Councillors: Jayne McKenna, Phil Murphy and Maria Stevens

Helen Morgan (Coleg Gwent)

Penri James (Aberystwyth University)

### **OFFICERS IN ATTENDANCE:**

Nikki Wellington

Finance Manager

Gareth Peel

Accounting Technician Trainee

Alison Jones

Member Support Officer

### **APOLOGIES:**

Councillors: David Jones, Laura Wright, Carol Andrews and Richard Clark

#### **1. Election of Chair**

We elected County Councillor Martyn Groucutt as Chair.

#### **2. Appointment of Vice-Chair**

We appointed County Councillor Phil Murphy as Vice Chair.

#### **3. Declarations of Interest**

None received.

#### **4. Confirmation of Minutes**

The minutes of the meeting held on 16<sup>th</sup> January 2023 were confirmed as an accurate record.

#### **5. Monmouthshire Farm School Endowment Trust Annual Report for the year ended 31st March 2023**

The Committee received the final accounts for the year end 2023.

In so doing, it was noted that despite the Trust Fund figure reductions, the Trust is scrutinised regularly by the Governance and Audit Committee and assurances were made that this was expected during the current financial climate and hoped to see investment gains next year.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Monmouthshire Farm School Endowment Trust Remote Attendance Monday, 17th July, 2023 at 11.00 am

Trustees were assured that any surplus grant figures were carried forward and arrangements would be made for the Auditors to highlight this fact in future annual reports.

We resolved to approve the accounts.

#### **6. Exclusion of the Press and Public**

We excluded the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act.

#### **7. To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2023/24**

We considered two applications received against the Trust Fund, presented on behalf of the Chief Officer for Children and Young People.

The Trust resolved that awards be made to the two applicants, subject to appropriate receipts and evidence of attendance being received.

#### **Other Business**

Reference was made to a possible future application from a young farmer requesting assistance to expand his farming knowledge. Questions were raised due to it being outside the scope of supplementing a formal education setting. It was recommended that the applicant contacts 'Farming Connect' or specific agencies such as National Resources Wales or Forestry Commission.

In preparation for the next meeting and the new academic year, reference was made to providing a crib sheet which would indicate to students what items were available and how much they can apply for. Although there was potential for this to be seen more as a 'wish list', it was noted that the issue is being discussed with Coleg Gwent as something that could be used to raise awareness at the Registration stage.

#### **8. Next Meeting**

Monday 16th October 2023 at 11.00am.

**The meeting ended at 11.45 am.**

## SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS

**REPORT:** APPLICATIONS FOR FUNDING

**AUTHOR:** SUPPORT SERVICES MANAGER - CYP

**MEETING AND DATE OF MEETING:** MONMOUTHSHIRE FARM SCHOOL  
ENDOWEMENT TRUST  
MONDAY 16<sup>th</sup> October 2023

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

**Exemptions applying to the report:**

Likely to reveal information relating to a particular individual (Paragraph 12).

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 14).

**Factors in favour of disclosure:**

Accountability of the Trustees for the proper disbursement of Trust Funds.

**Prejudice which would result if the information were disclosed:**

May discourage potential applicants (Applications depend on assessment of financial need).

**My view on the public interest test is as follows:**

Factors against disclosure outweigh those in favour.

**Recommended decision on exemption from disclosure:**

Withhold

**Date: 28<sup>th</sup> October 2023**

**Signed: Sophie Evans – submitted electronically**

**Post: Deputy Finance Manager**

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I accept the recommendation made above.

Nikki Wellington – Submitted electronically  
Proper Officer

Date: 28<sup>th</sup> October 2023

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By virtue of paragraph(s) 12, 14 of Part 1 of Schedule 12A of the Local Government Act 1972.

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